

LOUISIANA NETWORK MINISTRIES

COVID-19 RELIEF *for Churches* LOAN APPLICATION

Date of Application: _____ Region/Section: _____

PLEASE NOTE:

- The completed loan application should be mailed to Louisiana Network Ministries ATTN: Relief *for Churches* or e-mailed to wendy@laaog.org with the subject "Relief *for Churches*". Address is listed at the bottom of this loan application.
- Please attach additional pages, when necessary, along with any supporting documents that demonstrate the need for relief. **A request for funds MUST be accompanied by proof of expenses: payroll reports or vouchers, utility invoices/receipts that equal to the payroll and utilities amounts listed.**

CHURCH APPLICANT INFORMATION

Church Name: _____

Pastor Name: _____

Name of Contact (if different from above): _____

Mailing Address: _____

Phone Number: (____) _____ CELL Phone Number: (____) _____

Email Address: _____ Fax Number: (____) _____

Presbyter Name & cell phone #: _____

Average Sunday Attendance: _____ Average Wednesday Attendance: _____

RELIEF INFORMATION

Financial Loss Incurred from the COVID-19 Meeting Restrictions

AMOUNT of FUNDS REQUESTED to COVER PAYROLL and/or UTILITIES

INCOME/CONTRIBUTIONS COLLECTED		PAYROLL	UTILITIES	BALANCE NEEDED
Ex: 03/18/2020	\$ 2000.00	\$ 1000.00	\$ 2000.00	\$ 1000.00
TOTALS				

***OTHER ASSISTANCE**

Please list and explain any assistance that will be provided from other sources, such as FEMA, gifts from other churches:

Applicant Signature _____ Date _____

Applicant—Please make a copy of this loan application and supporting documents (proof of payroll, utility invoices/receipts, etc.) and MAIL or E-MAIL to:

Louisiana Network Ministries
Attn: Relief *for Churches*
PO Box 7388 Alexandria, La. 71306

wendy@laaog.org with the subject “Relief for Churches”

Network Endorsement: To be filled out by the Louisiana Network Office

AMOUNT REQUESTED: \$ _____

YES / NO

Comments:

Signature of LA. Network Superintendent _____

Date _____

RELIEF *for Churches*

LOAN APPLICATION POLICY & PROCEDURES

Purpose: This Relief *for Churches* functions primarily to provide emergency assistance due to the decrease in financial contributions for the maintaining of church payroll and utilities from the restriction of gatherings caused by COVID-19 CDC and government guidelines.

Note: The funds dispersed are not a gift or grant; it is a loan with a 0% interest rate and repayment is required.

Follow these steps from Application to Payment

Application: Upon receipt of inquiry for Relief, the Louisiana Network will send an application to determine the extent of loss and the need for assistance. Loan Applications can also be found online at <http://www.laaog.org> and can be downloaded.

Approval: Applicants must mail completed loan application to the Louisiana Network Ministries office for review. See mailing address below. The loan application will be presented to the Relief committee for review to determine need for and amount of assistance.

Payment: When assistance has been approved, the Louisiana Network will send a check to the church.

Mail or E-Mail completed loan application and supporting documents to:

Louisiana Network Ministries

Attn: Relief *for Churches*

PO Box 7388, Alexandria, LA 71306

Ph: 318-445-6238 E-mail: wendy@laaog.org Website: www.laaog.org